



Palm Beach Currumbin Cricket Club Inc.

ABN 96 769 471 264

POSTAL: P.O. BOX 381, PALM BEACH 4221
SALK OVAL, THROWER DRIVE, PALM BEACH 4221

CAPTAIN'S JOB DESCRIPTION & RESPONSIBILITIES

NB: (if you can't answer "yes" to most of the questions below – you should not be a Captain)

1. Attend training at least once a week, preferably Thursday session. More attendance the better so you may have a chance to assess players form and ability.
2. Attend team selection meeting after training Thursday (usually every 2nd Thursday) unless otherwise advised. If you cannot attend you must delegate vice captain or a suitable representative.
3. Attend committee meetings on the 2nd Tuesday of every month.
4. Make sure you are fully knowledgeable on the Cricket Gold Coast rules that your team plays under.
5. Return all match balls to training for use as practice balls.
6. Regular maintenance of the cricket kit. Take it to all matches and return any damaged gear for repair or replacement.
7. Collect match fees and keep accurate records in fees book provided. Collect any registration fees offered to you by players and record in fees book. Record any payment made to umpires in fees book. Return monies with original sheet from fees book to Treasurer, in the unavailability of Treasurer, give to any other executive member.
8. Enter your match day results in the statistics program – www.cricket.com.au/mycricket
You will be given password and user code by Secretary. Results must be in by 8am Sunday next day after game. If results aren't in on time penalties apply – you will be fined and your team will lose points if you become a repeat offender.
9. Appoint a responsible person to be vice captain in the event that you may not be able to carry out any of the above responsibilities on the day.
10. Attend post match functions where possible and encourage team members also to attend.

IMPORTANT INFORMATION

PBC website - www.pbccricket.org.au
Sportzdat – www.cricket.com.au/mycricket
Cricket Gold Coast – www.qldcricket.com.au/clubs/cricketgoldcoast
Graham Whyte – COACH – 0419704116 or 55355959
Cliff Giles – President – 0411552804 or 55303929
Bill Freeman – Secretary – 0411552801 or 55987758
Jason Simmons – Treasurer – 0431750121